

For the applicants who need study visa

Applicant's documentation

1	Application for Admission (Original)	Please download the form from our website.
2	Graduation Certificate (Original)	The original certificate will be returned to the applicant.
3	Academic Transcript	Copy
4	An original document proves your Japanese Language proficiency (Both ① and ②) <u>*Document of ① must be Issued within 3 months from the date of visa application.</u>	① A certificate includes Period of study/ Attendance Rate/Learnt contents/Course name/Course Target/Name of the textbook ② A certificate of Japanese language exam (Equivalent to JLPT N5 or above)
5	Passport copy (Have a passport at the time of application.)	Photo page of your valid passport The pages which have stamp of immigration
6	8 ID photos (size 4cm×3cm) Taken within 3 months from the date of application	No Background Both ID photo and the photo data are required to send.
7	Enrollment certificate (Original) <u>*Issued within 3 months from the date of visa application</u>	Required if you are currently studying.
8	Employment certificate (Original) <u>*Issued within 3 months from the date of visa application</u>	Required an employment certificate if you have work experience.

Financial Supporter's documentation

(If the financial supporter resides outside of Japan)

1	Financial Support form (Original)	Please download the form from our website.
2	A certificate proves the relationship between the applicant and the supporter (Original) <u>*Issued within 3 months from the date of visa application</u>	Certificate of family register, Birth certificate or copy of ID etc.
3	Bank balance certificate (Original) <u>*Issued within 3 months from the date of visa application</u>	The bank account under the name of financial supporter. Required the address and phone number of the bank, the position/name /signature of the issuer and sealed
4	Bank balance statement (Original) or bankbook copy <u>*Issued within 3 months from the date of visa application</u>	Statement of above account for <u>past 1 years</u>
5	Income and Tax payment certificate (Original) <u>*Issued within 3 months from the date of visa application</u>	Income record or Tax payment record of past 3 years issued by a public office
6	Documents revealing the history of asset building over the past year (Original)	If the financial supporter is unable to submit 4 above.

Financial Supporter's documentation (If the financial supporter resides in Japan)

1	Financial Support form (Original)	Please download the form from our website.
2	A certificate proves the relationship between the applicant and the supporter (Original) <u>*Issued within 3 months from the date of visa application</u>	Certificate of family register, Birth certificate or copy of ID etc.
3	Bank balance certificate (Original) <u>*Issued within 3 months from the date of visa application</u>	An account in the name of the financial supporter, showing the name, address, account number, and balance of the financial supporter.
4	Bank balance statement (Original) or bankbook copy <u>*Issued within 3 months from the date of visa application</u>	Statement of above account for <u>past 1 years</u>
5	Income and Tax payment certificate (Original) <u>*Issued within 3 months from the date of visa application</u>	Certificate of taxation and payment of resident tax for the past 3 years
6	Documents proving the occupation of the financial supporter (Original)	<ul style="list-style-type: none"> • Employment Certificate <u>*Issued within 3 months from the date of visa application</u> • If self-employed, a document issued by a public institution certifying that the financial supporter is operating a business.
7	Certified copy of certificate of residence <u>*Issued within 3 months from the date of visa application</u>	A statement of information for all members of the household
8	Copy of photo ID	A copy of the residence card if the financial supporter is a foreign national.

- *1 Japanese translations are required for all documents.
- *2 Applicants are required to study Japanese language for 150 hours and above, and pass a Japanese language exam equivalent to JLPT N5 and above.
- *3 All the submitted documents exclude "Graduation certificate" and "Japanese Language test certificate" will not be returned.
- *4 **The items written in red** are required all nationalities. The documents differ depending on the nationality, the history of Japanese visa application. Please contact us to check what documentations you need.